



REQUEST FOR PROPOSAL

The Springfield-Greene County Library District is requesting proposals for material, labor and installation of carpet for the project described below.

Location: The Library Center
4653 South Campbell Avenue
Springfield, MO

Requirements for submitting a bid:

1. Bids are to be submitted on or before 3:00pm Wednesday, December 21, 2011.
2. Submit bids or questions to Allen Woody, Facilities Manager.

The Library Center
4653 S. Campbell, Springfield, MO 65810
417-616-0568 office, 417-889-2547 fax
allenw@thelibrary.org

3. The Library reserves the right to accept or reject any or all proposals. Contracts shall be awarded to the lowest responsible vendor or to any other vendor the Library determines will best serve the interests of the Library. The Library is not obligated for any cost incurred by the bidder in preparation or the submittal of the proposal.
4. The successful Bidder shall provide proof of insurance to the Library. Insurance will include a minimum of \$2,000,000 in general liability as well as Workman's Compensation and an endorsement naming The Springfield-Greene County Library District as insured.
5. Bidders must submit Form of Affidavit, a statement that the business entity does not knowingly employ any person who is an unauthorized alien, per requirements of the Missouri Code of State Regulations, 15 CSR 60-15.020 Form of Affidavit
6. Workmanship is to be warranted for a period of no less than one year from the time of completion.
7. Installer is responsible for final measurements for material and installation.

8. Installer is responsible for all fees associated with disposal of existing floor covering and waste.
9. Installation date will be determined after all material is in contractor's possession.
10. The removal and installation of flooring will be during operation hours, so installers will be in close proximity of Library patrons and are expected to conduct themselves in a professional manner at all times.
11. Smoking is not allowed on Library property.

Refer to our bid website at

<http://thelibrary.org/rfp/>



The Library Center – Springfield-Greene Co. Library District

4653 South Campbell Avenue
Springfield, MO

Specifications for New Flooring

Remove existing flooring, prepare to receive new flooring, provide and install new flooring as shown on attached plan.

Work to be performed beginning at 4:00p.m. The Library Center closes at 9:00p.m. Access cards will be available to the installers if needed for after hours work.

All furniture removal will be by Library personnel. One area to be fully completed prior to beginning another area unless the installer can confirm that more than one area can be completed by 7:00a.m. the following day.

Flooring installers to remove all flooring refuse from the site daily. Owner's trash receptacles will not be available for use.

During the removal and installation of flooring during operation hours, caution tape and/or cones to be used so Library patrons will easily know not to enter the areas where work is being performed.

Material Selections:

- C1 Carpet
Karastan, Windfall C1137
Color: 5476 India Ink
Gauge: 1/8"
Width: 12'
Installation: Direct Glue
Representative: Roy Glazer, 913-486-4863

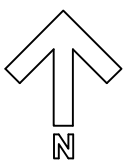
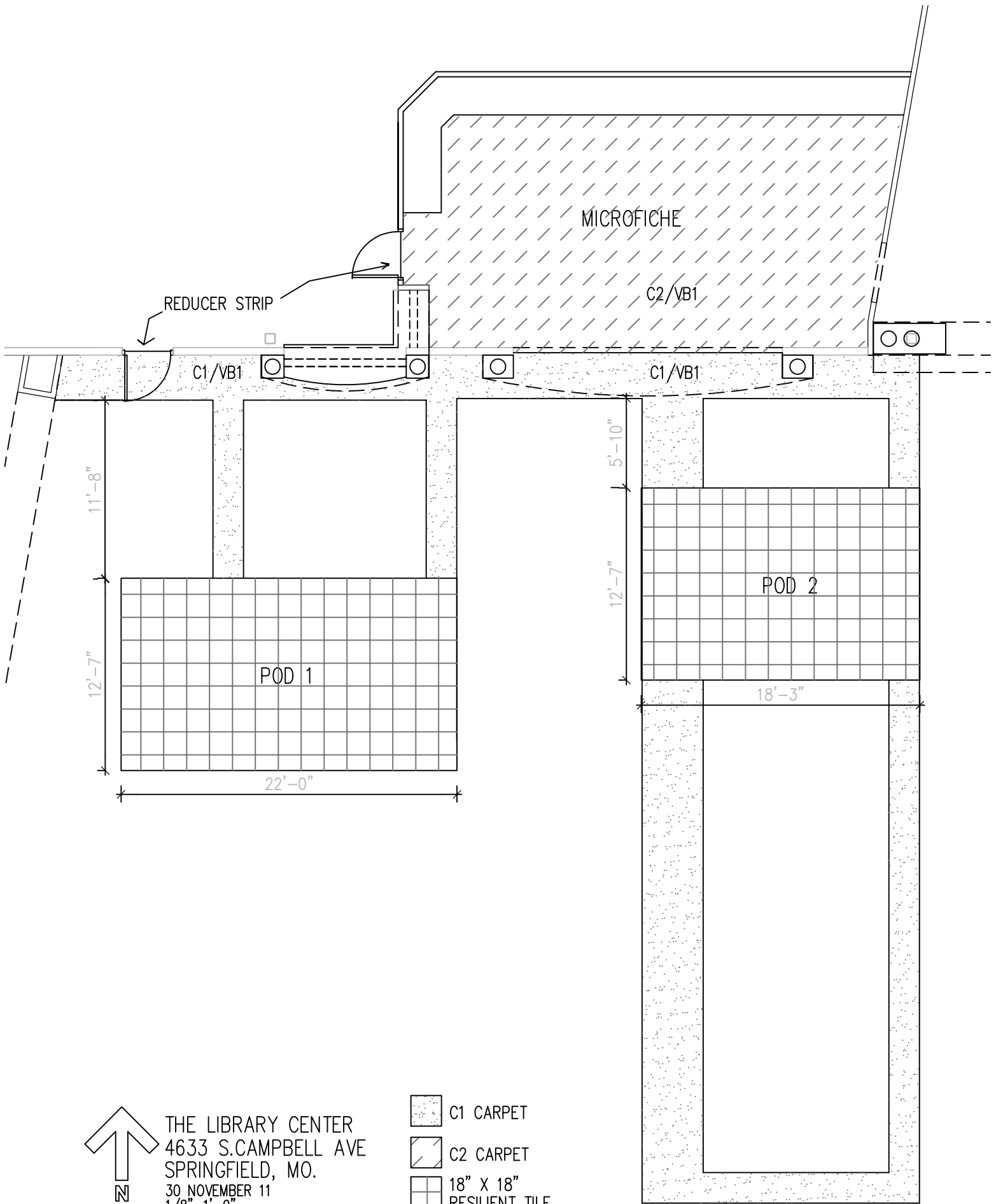
- C2 Carpet
Bentley, Saturnia
Color: Vacanza, 880010
Gauge: 5/64"
Width: 12'6"
Representative: Kelly Boone, 314-440-7584

- RF1 Resilient Flooring
LG Hausys, Deco Stone
Color: 05931
Size: 18" x 18" x .125in.
Attic Stock: Provide Owner with 1 full carton for stock
Representative: Casey Drake, 816-799-3663




- WB1 Wall Base
Johnsonite, Cove Base
Size: 6"
Color: 63 Burnt Umber
Replace where need where new flooring is specified.

Floor Transition for C1 Carpet to RFI Resilient Flooring

Johnsonite
SLT-XX-A
Color: 63 Burnt Umber



THE LIBRARY CENTER
 4633 S.CAMPBELL AVE
 SPRINGFIELD, MO.
 30 NOVEMBER 11
 1/8"=1'-0"

-  C1 CARPET
-  C2 CARPET
-  18" X 18"
RESILIENT TILE



The Library Center – Springfield-Greene Co. Library District
4653 South Campbell Avenue
Springfield, MO

**BID FORM
For New Flooring**

We have received Flooring Specifications and Plans.

We have also received Addenda “Requirements for submitting a bid:” and have included their provisions in our bids. We have examined the site and submit the following bid:

1. To hold our bid open for 90 (ninety) days after the time designated for receipt of quotation.
2. To enter into and execute a Contract if awarded on the basis of this bid.
3. To submit bid on the provided Bid Form.
4. To accomplish and complete the work in accordance with the Specifications.
5. All bids to include material, labor, warehouse fees, installation and delivery on materials in prices. Springfield-Greene Co. Library District is tax exempt.
6. All floor prep work to be included in Bid.

Base Bid (C1/RF1/WB1/Transitions) \$ _____
_____ Dollars _____ Cents

Add Alternate 1 – C2/WB1/Reducers \$ _____
_____ Dollars _____ Cents

Firm _____ Date _____

Authorized Signature _____