



Springfield-Greene County Library Board of Trustees
September 21, 2010
Minutes

The Springfield-Greene County Library Board of Trustees met on Tuesday, September 21, 2010, at the Strafford Branch with Vickie Hicks presiding.

Members present: Leslie Carrier, Martha Crise, Kenton DeVries, Cheryl Griffeth, Neil Guion, Vickie Hicks, Rod Nichols, David Richards

Member absent: Kim Kollmeyer

Branch Manager Erin Gray reported the Strafford Branch registers 15-20 new users each month. One of the goals for the branch is to establish relationships within the community. One of the ways they are accomplishing that goal is to have a book discussion at the senior center.

Disposition of Minutes: Carrier moved to approve the August 17, 2010 minutes. Griffeth seconded. Carrier yea, Crise yea, DeVries yea, Griffeth yea, Guion yea, Hicks yea, Nichols yea, Richards yea. Motion carried.

Finance and Personnel Committee: Through August, the Library was 3.9 percent under budget. Year-to-date revenue totaled \$569,315 versus \$1,566,715 in expenditures. Total cash in the bank accounts totaled more than \$3.7 million. Grant income included the first installment on the new bookmobile as well as Ash Grove revitalization funds from the Friends of the Library. After a payment schedule is established with the bookmobile vendor, Executive Director Regina G. Cooper will request the next installment from the Friends of the Library. Library Foundation grants included proceeds from the Smith-Glynn-Callaway Medical Foundation as well as expenses for the Staff Development Day speaker. Other revenue included Library Services and Technology Act (LSTA) Edge to the Rescue and Digital Imaging grant income as well as monthly reimbursement from the U.S. Department of Education Ready-to-Learn grant. Trust income included the quarterly disbursement from the Buhrman Trust as well as the monthly disbursement from the Stephens Trust.

Expenses included Bookmobile repairs as well as scheduled maintenance on other Library vehicles from Account 5372 Vehicle Repairs. Account 6415 Computer Hardware included computers for the Early Literacy grant.

Buildings and Grounds Committee: Neil Guion reported the Library Center experienced numerous leaks with the record-breaking rain in September. The Library will need to plan to replace the original roof in the future.

A portable generator and battery pack were purchased for the current bookmobile. The vehicle should be functional until the new bookmobile arrives. The Library awarded the bid for the new bookmobile with delivery within 120 days.

The Ash Grove Branch will begin limited service on Monday, September 27, with a tentative grand reopening on Saturday, October 23.

The Brentwood Branch Manager made the first donations to the Brentwood Branch fund.

The Fair Grove City Council voted to approve the three-year lease with a renewal option for two years and a 90-day termination at any time for either party.

Programs, Services and Technology Committee: Youth Services Coordinator Nancee Dahms-Stinson and Outreach Services Manager Allison Eckhardt reported on the summer reading program. Their reports will be presented as part of this month's board education.

Circulation in August decreased 1.8 percent with 347,287 materials circulating systemwide. Total branch traffic increased .3 percent with 180,635 patron visits. Systemwide, 1,737 groups used the meeting rooms with an attendance of 9,696. There were 549,522 searches from remote use of the Library's electronic products. The Web server recorded a total of 1,389,268 page views by 81,097 visitors during August.

Report of the Director: Executive Director Regina G. Cooper reported the Library District was awarded an Excellence in Library Service grant to present the workshops, "What Should I Read Next? Connecting Children with Books" and a Technology Mini Grant to purchase a new state-of-the-art microfilm reader/printer/scanner for the Local History Department. Both LSTA grants were awarded through the Missouri State Library.

Eight young professionals attended an organizational meeting for a new group forming to provide advocacy, service and fundraising for the Library District. The young professionals will focus on serving the needs of patrons in the 21- to 40-year-old age group.

Staff Development Day is scheduled for Monday, October 11, at Remington's. With an advocacy theme, motivational speaker Donna Cardillo's speech will be "Toot Your Horn! In Springfield, Missouri." Cooper met Cardillo last year when she spoke on a similar theme at the American Library Association conference. Cardillo will eat lunch with the Library Foundation Board and talk with them about library advocacy. Springfield Area Chamber of Commerce President Jim Anderson will also speak to staff on advocacy, and Board President Vickie Hicks will present service awards.

New Springfield News-Leader Executive Editor David Stoeffler toured the Library Center on August 30 and was issued a library card. The Walking Books staff received a rose in the Springfield News-Leader and both KOLR Channel 10 and its affiliate station, KSMO, ran stories about the Walking Books program. Park Central Branch Assistant Grace Bentley presented a storytime at the Discovery Center and was interviewed on KY3. Republic Branch Manager Kim Flores was featured in the Springfield Business Journal in connection with her award as one of the "20 Most Influential Women of 2010."

Board Education: Youth Services Coordinator Nancee Dahms-Stinson reported 11,006 children and 2,307 teens participated in the summer reading clubs. The programs began as soon as the first rural area school was out, which was two weeks earlier than the previous years. The 2010 summer reading programs had a 40 percent increase in participation, 65 percent increase in hours read, a 2 percent decrease in program attendance and a 60 percent increase in books awarded.

The children in the “Make A Splash” program read more than 89,300 hours. More than 10,100 children attended the professional systemwide programs and 5,059 earned free books. This year’s teen program, themed “Make Waves @ Your Library,” attracted 2,307 participants. The teens read more than 82,000 hours, submitted 960 online reviews and earned 674 free books. The grand prize for the teen program was an iPod Touch. A Friends of the Library grant provided programming funds as well as incentives and free books.

Outreach Services Manager Allison Eckhardt reported 4,583 children participated at 94 different sites in the Library Services and Technology Act (LSTA) grant-funded 2010 Summer Reading to Go program. The goal of the program was to deliver programming and book collections to children of working parents who may not have the opportunity to visit a branch library and to encourage youth to continue reading during the summer. Staff presented 479 interactive, age-appropriate storytimes at the sites. More than 6,925 repurposed library books were rotated between the sites. The \$19,020 grant allowed the Outreach Department to hire six part-time staff, offer additional hours to current assistants, pay mileage between sites and provide program supplies for the new Teen Program portion of the project. The grant request for next year’s program is due on November 15.

New Business: No Board members are able to attend the LAGERS Annual Meeting on October 21-22, 2010. Human Resources Director Lori Strawhun will be asked to attend as the employer delegate.

Crise moved to adjourn the meeting to closed session to discuss a real estate issue. Richards seconded. A roll call vote was taken. Carrier yea, Crise yea, DeVries yea, Griffeth yea, Guion yea, Hicks yea, Nichols yea, Richards yea. Motion carried.

The meeting adjourned to closed session at 4:50 p.m.

Board of Trustees

Debbie Eckert, Director of Business Operations