



**Springfield-Greene County Library Board of Trustees  
July 15, 2014  
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, July 15, 2014, at 4:00 p.m. at the Ash Grove Branch Library, Ash Grove, Missouri. Members of the Board of Trustees were present or absent as follows:

**Present/Absent**

Kenton DeVries, President and Member:	Present
James Jeffries, Vice President and Member:	Present
Kim Kollmeyer, Secretary and Member:	Absent
Steven Ehase, Member:	Present
Andrea McKinney, Member:	Present
Michelle Moulder, Member:	Present
David Richards, Member:	Present
Michele Risdal-Barnes, Member:	Present
Matthew Simpson, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Introduction of New Board Members: DeVries welcomed new board members Michele Risdal-Barnes and Matthew Simpson to the board.

The Nominating Committee recommended the following officers for 2013-2014:

President – James Jeffries  
Vice President – Michelle Moulder  
Secretary – Steven Ehase  
Treasurer – Andrea McKinney

Recommendation came from committee; Richards seconded. DeVries yea, Ehase yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea, Risdal-Barnes yea, Simpson yea. Motion carried.

President James Jeffries then presided.

Disposition of Minutes: Moulder moved to approve the minutes of the regular session of June 17, 2014; Richards seconded. DeVries yea, Ehase yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea, Risdal-Barnes yea, Simpson yea. Motion carried.

## Standing Committees:

Finance and Personnel Committee: The preliminary pre-audit June 2014 financial statements were presented. Through June, or 100 percent of the fiscal year, the Library was 11.6 percent under budget. Cash was at \$6,834,932.36. Total taxes collected were at \$11,663,219.70 or 96.3 percent of budget. Total income was 97.9 percent of budget. Year-to-date expenses were 88.4 percent, or 11.6 percent below budget. Personnel was at 87.7 percent, operating and maintenance were at 89.1 percent, and charges and services were at 88.1 percent.

Buildings and Grounds Committee: At the Library Station, the electronic sign was scheduled to be completed in July 2014. Funding for it was provided by the Friends of the Library. All library locations now have security cameras. There is a new display case in the Local History Department at the Library Center. It was donated by the History Museum. The skylight in the Library Center was discovered to have hail damage and will be budgeted to be replaced in 2016. The repair to the Midtown Carnegie stained glass was moved ahead on the calendar since the repair person is due to retire soon.

## Report of the Director:

- The governor signed the state budget for FY15 and vetoed the general revenue funds of \$1.1 billion including funding for the State Aid and REAL funds for Missouri public libraries. In the September legislative veto session, the Legislature could override the Governor's veto but they have no say regarding the Governor's withholds. The approximate impact would be the loss of \$200,000 in funding and cost savings.
- On June 24, the Springfield-Metro Partnership hosted a thank-you luncheon for our area legislative delegation. The work of the legislators was recognized and a book was placed in the library collection in honor of each legislator.
- Secretary of State Jason Kander was in Springfield on July 8 to announce a statewide early literacy initiative based on the Library's Racing To Read program. The State Library will provide grants to libraries throughout the state to operate the program. The Library has entered into a contract with the State Library for our staff to do workshops and webinars on Racing To Read to train participants. The Library will also provide the Racing To Read graphics to be used in the program. Secretary Kander participated in storytime provided by the Library to Kindergarten Camp at Bingham Elementary School.
- The Library of Congress selected the Library's *Over There: Missouri in the Great War* website for inclusion in the historic collection of internet materials related to the World War I Centennial, found at [missourioverthere.blogspot.com](http://missourioverthere.blogspot.com).
- The *Changing America: The Emancipation Proclamation, 1863 and the March on Washington, 1963* exhibit opens at the Library Center on July 12 and runs through August 22, 2014.
- Library Station Reference Manager Tysha Shay has been elected co-chair of a new interest group, IGARD, or Interest Group for Alzheimer's and Related Dementia, as part of the American Library Association. It focuses on creating, disseminating and implementing guidelines for library services to people with Alzheimer's and related dementias.
- Cooper was elected for a two-year term to ALA's Planning & Budget Assembly, which is charged with studying the budgeting and planning documents submitted by the ALA Executive Board, and with making recommendations concerning the documents.

- The Greene County Commission named Michele Risdal-Barnes to the Library Board of Trustees effective July 7, 2014. She is Manager and Partner of The Risdal Enterprises, LP and J-K Investments.
- There was a groundbreaking ceremony for the remodeling of the Heer's Building on the Square in Springfield on June 20. Estimated completion date is September 2015. The plan is to have 80 luxury apartments, restaurants, shops and a police substation.
- The Springfield Police Department placed "Walk-in Crash Report" forms at the branches to help people without a computer to access them.

Cooper presented her annual report to the Board:

- There were many changes in management positions during 2013-2014. Five out of seven were filled with people from in-house.
- The Library ended its partnerships with the Jordan Valley Community Health Center and with United Way 2-1-1.
- A new staff training requirement of 8 hours of job shadowing was added this year.
- Staff trainees now wear "In Training" buttons.
- A new Lead the Change discussion group was formed.
- The Library expanded coverage in the Springfield News-Leader, with a new column devoted to local history events in the Ozarks.
- The Library became a Passport Acceptance Center in June 2014 and rolled out its first Dewey-lite section on travel.
- The Library added Hoopla and IndieFlix for streaming movies, music and books.

Foundation Update: Foundation and Development Director Valerie Richardson reported that the Brentwood Capital Campaign received a \$10,000 pledge from the Empire Bank as well as some other private donations, so the campaign was over half-way complete. The board continued to grow with the addition of new members Terry Breazeale and Shara Cash. The Darr Family Foundation granted \$5,000. The Gannett Foundation granted \$3,000 for Summer Reading to Go programs to supplement Parents as Teachers partnership. The Foundation board was still one member short, with the departure of Dr. Richard Cravens. The Brentwood capital campaign still has \$1.25 million to raise to reach its goal of \$2.5 million. The Foundation board was working on a new fundraising event, the details of which will be released in the next 30 days.

Board Education: Willard Branch and Ash Grove Branch Manager Sarah Francka-Jones presented information on the Ash Grove Branch library. There are four part-time staff, with one position soon to become a full-time position. There are six public computers, and the Ash Grove Branch has hosted a book discussion group continuously for 19 years. In 2010, the branch was remodeled with funds from the Friends of the Library.

New Business: The President named the following committee appointments:

Finance/Personnel

Andrea McKinney, Chair  
 Kim Kollmeyer  
 Michelle Nahon Moulder  
 Kenton DeVries

Buildings & Grounds  
David Richards, Chair  
Steven Ehasz  
Michele Risdal Barnes

Programs/Services/Technology  
David Richards  
Michelle Nahon Moulder  
Matthew Simpson

The board considered the renewal of the Conflict of Interest Statement for Missouri Ethics Commission compliance. Moulder moved to approve the resolution as presented; DeVries seconded. DeVries yea, Ehasz yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Adjournment to Closed Session: Richards moved to adjourn the open session and go into closed session (real estate); Ehasz seconded. DeVries yea, Ehasz yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Upon completion and adjournment of the closed session, Ehasz moved that the board adjourn the open session; Risdal-Barnes seconded. DeVries yea, Ehasz yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea, Risdal-Barnes yea, Simpson yea. Motion carried. The open session was adjourned at 4:57 p.m.

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Board of Trustees

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Director of Business Operations