



**Springfield-Greene County Library Board of Trustees  
July 16, 2013  
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, July 16, 2013, at 4:00 p.m. at the Ash Grove Branch Library, 101 E. Main Street, Ash Grove, Missouri. Members of the Board of Trustees were present or absent as follows:

**Present/Absent**

David Richards, President and Member:	Present
Kenton DeVries, Vice President and Member:	Present
James Jeffries, Secretary and Member:	Absent
Kim Kollmeyer, Treasurer and Member:	Absent
Steven Ehase, Member:	Present
Andrea McKinney, Member:	Present
Michelle Moulder, Member:	Present
Vickie Hicks, Member:	Absent

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

The Nominating Committee recommended the following officers for 2013-2014:

President – Kenton DeVries  
Vice President – James Jeffries  
Secretary – Kim Kollmeyer  
Treasurer – Cheryl Griffeth

Griffeth moved to approve the officer recommendations. Moulder seconded. DeVries yea, Ehase yea, McKinney yea, Moulder yea, Richards yea. Motion carried.

President Kenton DeVries presided.

Introduction of New Board Members: DeVries welcomed new board members Steven Ehase, Andrea McKinney and Michelle Moulder to the board.

Disposition of Minutes: Richards moved to approve the minutes of the regular session of June 18, 2013; Griffeth seconded. DeVries yea, Ehase yea, McKinney yea, Moulder yea, Richards yea. Motion carried.

Standing Committees:

Finance and Personnel Committee:

The preliminary pre-audit report for June 2013 was presented. Through June, or 100 percent of the fiscal year, the Library was 7.9 percent under budget. Preliminary totals for the 2012-2013 budget year are \$13,018,005.41 in revenues versus \$12,901,921.98 in expenses. Operating cash through the end of June totaled \$6,933,498.66. Total tax revenues ended at 99.8 percent of budget, and total revenues ended at 99.7 percent. The final Between Friends Gift Shop income payment did not arrive in time to be booked in the 2012-2013 budget year and will need to be moved by audit adjustments. Capital outlay was higher than expected because of computer hardware purchased with grant funds. Overall the Library ended the budget year with positive cash flow with no use of the line of credit.

Buildings and Grounds Committee: The rezoning of the Wayland Street property was approved in the July 1 City Council meeting. The Library Center experienced leaks after storms (not caused by the new roof), and those issues are being resolved. The Midtown Carnegie Branch Library will have some rearrangement and replanning of office space. The 2013-2014 budget includes several projects such as the Library Center restrooms, canopy, and a permanent wall between Meeting Rooms A and B.

Report of the Director:

- The Library Station celebrated 10 years of service to the community on Saturday, June 29. Guests included Representative Sonya Murray Anderson, Board of Trustees President David Richards, and former Library Executive Director Annie Busch. Friends of the Library volunteers served cake and punch.
- Friends of the Library member Bob Lewis received a Gift of Time Award in June for his years of service with the Friends of the Library.
- The Library has been selected to receive the inaugural Regional Impact Ozzie Award for the District's contributions to and support of the Springfield area arts community by the Springfield Regional Arts Council.
- A new DVD dispenser was installed at the Park Central Branch Library as a pilot project. It will hold up to 2000 DVDs and allow patrons to use their library cards to check out from the dispenser.
- The Library will soon offer online streaming of popular movies, music and audiobooks through Hoopla from Midwest Tape. Also coming to the Library is a subscription to IndieFlix, an online streaming service for independent films, short films and documentaries.
- President Obama has asked public libraries to provide information to citizens that will help them utilize the Affordable Care Act. He made this request officially at the American Library Association annual conference in late June. A committee is devising a plan for how to disseminate this information throughout the District.
- Cooper conducted exit interviews with departing board members and will share information with Trustee DeVries.

Annual Report:

- The Library District achieved Star Status from the Library Journal's Star Libraries list.
- Traffic at all locations topped two million in 2012-2013.
- Picture book bins funded by the Friends of the Library were installed at all locations except Brentwood.
- Dake Wells Architecture was chosen for the Brentwood Project. The Library purchased the property adjacent to the Brentwood Branch as part of the renovation plan. The Library plans

to seek LEED certification for the renovation project. The Friends of the Library has pledged \$300,000 towards the \$2.5 million that the Foundation Board resolved to raise.

- The Friends book sale proceeds totaled \$125,779.01 in the fall and \$115,488.92 in the spring.
- The Library launched live reference chat, an online newsletter, and a responsive web site for Big Read. The Library also opened a Pinterest page.
- For technology, Chromebooks were offered at branches for checkout, the internet speed at Fair Grove was upgraded, and Sierra, a new ILS software, was introduced. Cooper is also on Twitter. Public fax is now available at the branches.
- Midtown-Carnegie now has Big Mommas as its new coffee shop. The branch also houses office space for the Ozarks Literacy Council.
- The library hosted the Missouri Library Association convention last fall. Several staff served in statewide offices and some serve on national committees for the American Library Association and the Public Library Association. Many staff members were invited to make presentations at the state and national levels on a variety of topics. Two staff members were granted scholarships to attend the first ever R-Squared: The Risk and Reward Conference.

Foundation Update: The kickoff date is August 29, when there will be a luncheon at the Brentwood Branch Library catered by Dining by Design. At the luncheon will be the steering committee, Foundation Board members, and volunteers. The quiet phase will be conducted over the next year.

New Business: President DeVries announced the committee appointments. The proposed committees are: Finance/Personnel: Kim Kollmeyer, Chair; Cheryl Griffeth, James Jeffries, Andrea McKinney. Buildings and Grounds: David Richards, Chair; Cheryl Griffeth, James Jeffries, Steven Ehase. Programs/Services/Technology: Vickie Hicks, Chair; David Richards, Michelle Moulder.

Miscellaneous Items: Cooper reported that the Human Rights Commission ruled on the recent complaint in favor of the Library. The complainant has 90 days to file a claim in court, which would be by September 15.

Griffeth made a motion to adjourn; McKinney seconded. DeVries yea, Ehase yea, McKinney yea, Moulder yea, Richards yea. Motion carried.

The meeting was adjourned at 4:35 p.m.

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Board of Trustees

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Director of Business Operations